

2024 Canada Branch Office Administrator (BOA) Part-Time

Edward Jones is based on a legacy of partnership, and as a privately held firm, we share our success with our associates.

Financial Security

Bonus opportunities

- BOA — Trainee milestone: BOA Trainees (Full and part time) are eligible for a milestone bonus based on the performance rating provided by the FA in the Milestone review.
- A BOA: Trainee's status is changed to BOA upon confirmation that they have completed all their required onboarding courses.
- Branch profitability bonus: is based on the individual profitability of the Financial Advisor/ Branch, profit margin and overall success of the firm. The Financial Advisor determines the allocation to recognize the BOA's contribution to the success of the branch. The Firm matches dollar for dollar, up to 10% of a branch's total bonus and Financial Advisor allocation.
 - » Bonus matching is for full time, part time and BOA-Trainees and provided they are employed for the entire trimester and at the time bonuses are paid.
- BOA firm bonus: is based on the Firm's bonus level at the end of each trimester and the rating the Financial Advisor gives the BOA following the trimester performance discussion.
 - » Once promoted out of the BOA – Trainee title, BOAs are eligible provided they are employed for the entire trimester and at the time bonuses are paid.
 - » Minimum hours worked for the Trimester is 280 hours to be eligible.
- Distribution: June, October, February

Retirement (DPSP AND RRSP)

- DPSP: Firm shares profits with eligible associates with an annual discretionary contribution.
- Group RRSP:
 - » You may choose to set aside money in this plan on a pre-tax basis.
 - » You also may be able to make contributions to a spousal RRSP through your Edward Jones payroll deduction.
 - » The firm also will match eligible associates' contributions to the RRSP dollar for dollar up to \$500 each year.

For specific plan details, please refer to the Investing in You website: www.edwardjonesbenefitscanada.com > Financial > Retirement Plans

This document is intended for general information purposes only and specific entitlements will vary in accordance with applicable provincial employment standards.